



YOUR ROOFING PROJECT PREPARATION GUIDE:

A Countdown Checklist to Help You Prepare for your Roofing Project

WHEN YOU'VE BOOKED A DATE FOR THE PROJECT:

- Tell your neighbors
- Make arrangements for children or pets
- Make a note to have the grass cut a day or two before the project begins

APPROXIMATELY A WEEK BEFORE THE PROJECT BEGINS:

- Gather or buy enough tarps and/or plastic sheeting to cover both outdoor and attic items
- Provide all of your contact information to the Northeast team

A COUPLE OF DAYS BEFORE THE PROJECT BEGINS:

- Move, store, or cover all outdoor items including plants
- Have the grass cut short
- Have anything on the roof safely removed

THE DAY BEFORE THE CREW ARRIVES:

- Ensure all outdoor areas are clear of obstacles
- Move or cover all valuable items in the attic
- Take down framed pictures, mirrors, and/or glass fixtures on the upper floor
- Move any items under skylights

PROJECT DAY(S):

- Make sure there are no vehicles in the driveway
- Touch base with Northeast project manager in the morning as agreed